



Minutes of the Meeting of the Board of Selectmen

Date: Monday, April 14, 2014
Time: 6:00 p.m.
Place: McCourt Social Hall Memorial Town Hall, Spencer, MA
Present: Chair Woodbury, Vice Chair Berthiaume, Clerk Stevens, Member Fritze and Administrator Gaudette. Selectmen Pepe was absent.

At 6:05 p.m. Chairman Woodbury called the meeting to order and led the Pledge of Allegiance.

Minutes

A motion to approve the minutes of the Business Meeting of March 10 & March 24; Workshop of March 17; and Special Meeting of March 31, 2014 (Berthiaume/Fritze) passed 4/0.

Citizen Input

None

Communications

None

New Business

Spencer E. Brookfield Little League Parade Request – April 26 at 11 am

A motion to approve the parade request of the Spencer E. Brookfield Little League, using the usual route (Berthiaume/Fritze) passed 4/0.

Town Administrator Performance Review Process

The Administrator provided Board members with a performance evaluation form, a copy of his 2013 goals, and an annual summary. Members will complete individual reviews and forward to the Chair. A performance review will take place with the Chair and Vice-chair on April 23rd, followed by a public review during the April 28th meeting.

Old Business

Meritorious Award: Ballot Collection from Selectmen

Board members turned in their secret ballots for nominees for 2013 and 2014. Awards will be presented at the ATM.

Town Administrator Report

Final May 13, 2014 Annual Town Election Ballot and may 1, 2014 Annual Town Meeting Warrant

The final warrant was reviewed. Mr. Gaudette informed the Board that Article 20 (SEBRSD debt exclusion) may be made contingent upon the passage of a 2 ½ Override. There are no other changes.

Discussion: Recommendations for Article 7

Mr. Gaudette noted the Board determined it would be prudent to reduce the Override amount based on the passage of Article 6 (meals tax option), however a "Plan B" needs to be in place in the event this does not pass. Article 7 will need to be reduced by \$100,000; therefore he provided a list of potential reductions (Override/Meals Tax Discussion document) for review. A vote of the Board is needed by April 28th. A public hearing will be held on April 23rd.

Upcoming Meeting Schedule

Workshop, April 23, 2014 Public Hearing (information for override)

The Administrator will do a Power Point presentation on the ATM Warrant.

Business, April 28, 2014

The Administrator's annual performance review will take place.

Board Liaison Reports

Mr. Stevens mentioned that he is working on a project with the Economic Development Committee and Quabog Valley Chamber of Commerce for workforce training. The program is geared toward recent High School graduates and offers 40 hours of training for development and preparation in the workforce. An invitation has gone out to guidance offices throughout Central Mass.

Mr. Berthiaume noted the Celebrations Committee will begin the donation drive for the annual fireworks display in conjunction with the Fire Association.

Citizen input

None

Board Member and Staff Comments

Mr. Fritze reported that all utilities are turned off at Maple St. School. He is working to get National Grid to run a gas line, free of charge for the conversion of the Town Hall boiler.

The meeting adjourned at 6:31 p.m. All were in favor.

Respectfully submitted,

Brenda Savoie
Administrative Assistant

Referenced Materials:

Performance Review Documents
ATM Warrant
Override/Meals Tax Discussion Document